

# Minutes

## 65<sup>th</sup> Meeting of the BEAC WGE Subgroup for Hot Spots Exclusion, (SHE#65)

Telephone, 15<sup>th</sup> of May, 2018

### 1. Opening of the Meeting

The meeting was opened and attended by the following participants:

- Mr Åke Mikaelsson, Chair, SE
- Mr Alexander Druchinin, Co-Chair, RU
- Ms Helena Dahlbo, FI
- Ms Hanne Aronsen, NO
- Ms Olaug Bjertnaes, NO
- Ms Maria Dianova, IBS
- Mr Henrik Forsström, NEFCO
- Mr Ruslan Butovskiy, NEFCO consultant

### 2. The Agenda was adopted

The agenda was adopted with the addition of item9 “Other” under which hotspot Ko6 should be discussed if time allows, otherwise the discussion could be postponed to SHE#66 in Piteå.

### 3. Follow-up of tasks distributed at the previous meetings (SHE#65)

<b>Task</b>	<b>Responsible</b>	<b>Status</b>
<i>i. Draft a response letter to Arkhangelsk HEG with a suggested endorsement of the suggested splits and merges till the next SHE-meeting, aiming for sending it by 17<sup>th</sup> of May 2018.</i>	Åke + Alexander	Done!
<i>ii. Draft a letter to all HEGs regarding priorities, Supporting Activities, HEG-meetings, participation in education activities etc.</i>	Åke + Alexander	Done!
<i>iii. Review the up-dated draft to the SHE Work Plan, incl. Synopses to Supporting Activities and give written comments and/or approval</i>	Hanne	Done!
<i>iv. Give comments to, and/or approve the further project development of Supporting Activities No1a and No1b as well as No2 (on waste in Karelia) into complete ToR:s.</i>	Hanne	Done!
<i>v. Ko8: Appoint experts and/or consultants for the TEC review of the S&amp;A report on Ko8</i>	Helena, Åke	Partially Done!
<i>vi. Study the meeting protocol of the Arkhangelsk HEG from 1<sup>st</sup> of February 2018 and take position on the suggested response, drafted by Åke + Alexander</i>	All	Done!
<i>vii. Review the updated Screening &amp; Analysis reports from the Murmansk HEG regarding M1, M2, M4 and M10</i>	All	Not Done FI, NO Done! RU, SE
<i>viii. K7: Give feed-back to K7 regarding their response to SHE’s comments to the S&amp;A report</i>	All	Not Done!

#### 4. Review and approval of minutes from previous meetings

- a) The draft Minutes from SHE#63 (as commented by Norway) were reviewed and it was concluded that some additives still are needed:
  - i. Change the information on A5 and A9 (not K5 and K9) and move them to the Archangelsk section (Åke)
  - ii. Complete the information on NEFCO BHSF funding requirements under item SHE#63.8 (Henrik)
  - iii. Discuss and determine whether Ruslan should be labelled as NEFCO consultant or to some extent RF representative (Alexander).
- b) The draft Minutes from SHE#64 (as commented by Norway) were reviewed. SHE took note of the comments and agreed to bring up the fourth comment (SHE#64.9xiv regarding Ko6 and the further work with TEC reviews) to the Agenda for SHE#66 in Piteå.

#### 5. Communication with the Regional Hotspot Exclusion Groups (Regional HEGs)

- a) The following news from the correspondence with the Regional HEGs were reported:
    - i. the Screening & Analysis Report on hotspot A5 "Koryazhma Pulp and Paper Mill" now is translated into English => Distribute the translated A5 S&A report to SHE (Maria).
    - ii. Igor Konykhov from Murmansk Oblast will join the SHE#66 in Piteå and waits for confirmation of his participation. => Include Igor's presentation in the SHE#66 Agenda (Åke) => Distribute the Draft SHE#66 Agenda to Igor (Maria)
    - iii. Jana XXX from Nenets AO has expressed interest for the meeting, in particular regarding N2+N3. Since it may be difficult for Jana to take part in person, a telephone connection has to be offered to Jana.
    - iv. Åke has talked with Ivan Popov from Arkhangelsk Oblast and he is ready to take part at SHE#66 via telephone.
    - v. Alexander will be ready to represent regions unable to participate at SHE#66 (in particular Komi and Karelia, from which no news yet was received)
  - b) The Draft Response to the Arkhangelsk HEG regarding the Protocol from their meeting on 1<sup>st</sup> of February 2018 was reviewed and generally appreciated, however the merging and splitting of hot spots was deemed relevant to approve only after discussion at WGE. It was noted that Norway needed some more time (end of the week) for commenting the Draft Response.
  - c) The "Draft Letter to all Regional HEGs on their priorities and up-dates on their respective hot spots as well as their preferences regarding participation in Supporting Activities" was also reviewed and discussed. It was concluded that\*:
    - i. The timing for the requests from the HEGs could be differentiated so that the priorities on Supporting Activities (tasks a, c, d, e) should be requested till 15<sup>th</sup> of June and the up-date of the respective hot spot situation (b) till after the summer.
    - ii. Under task (a) the HEGs should also be requested to indicate a time schedule for the expected progress of their hotspots
    - iii. Add a further task (f) with information about Supporting Activity No1a, expected to take place on the 2<sup>nd</sup> or 3<sup>rd</sup> of July 2018.
- (\* Norway was not part of this discussion and conclusions)
- d) Since SHE had not had time to study the documents, no decision was taken on SHE's response to the Karelian HEG regarding the K7 Screening & Analysis Report. It was agreed to postpone the issue till a later meeting.

## 6. Review and adoption of the SHE Work Programme for 2018-2019

It was decided to postpone the approval on adoption of the SHE WP 2018-2019 and include the following adjustments:

- i. Include Maria's up-date of the contact list as well as the up-dated hot-spot map
- ii. Include a text on deadline for submission of documents to SHE-meetings
- iii. Await MNRE RF decision on Ruslan's role with respect to the Ministry

## 7. Decision on further steps with the Support Activities (Norway did not attend here!)

- a) The refined list of Supporting Activities, incl. the Synopsis Appendix was reviewed and appreciated. It was concluded that no comments were submitted regarding the content.\*
  - b) It was decided that Ruslan together with relevant partners (incl. the BAT-Bureau and NEFCO, etc.) coordinates the further project development of Supporting Activities No1a and No1b into full Terms of References for a possible NEFCO assignment and that at least No1a (preferably also No1b) is presented for adoption at the SHE#66 in Piteå.\*
  - c) It was decided that Helena together with relevant partners (incl. NEFCO, etc.) coordinates the further project development of Supporting Activity No2 for Waste Management in Karelia into simplified Terms of References (linked to the synopsis) for a possible NEFCO assignment and that the ToR is presented for adoption at the SHE#66 in Piteå.\*
  - d) The possibilities and needs for assigning a NEFCO consultant to carry out a TEC-review etc. for Ko1 + Ko8 were discussed. Both FI and SE offered possible mining consultants (Timo Joutijärvi and Sven-Erik Österlund, respectively) for possible inclusion in a TEC team, however none of them being experts in coal-mining, it was not deemed appropriate for any of them to take lead in such a TEC team. Norway has already nominated an expert (Olaug Bjertnæs), commented on the S&A for Ko8 and offered to coordinate the Nordic comments, It was decided to postpone further decision to the SHE#66 in Piteå.\*
  - e) The format and purposes of the two documents – App SHE65.bi (Synopsis Appendix to the List..) and App SHE65bii (List of Supporting Activities) were discussed. It was concluded that both documents are justified with somewhat different roles. The following was suggested:\*
- Move the summary table from the Synopsis document to the List
  - Use the List for external communication - add a column with indication of status for all Supporting Activities (under development/approved/on-going/completed etc.) and adjust the activities as we progress
  - Use the Synopses for internal use and guidance for further development into full Terms of References for a NEFCO assignment. Up-date continuously.

\*) Since Norway had to leave the meeting earlier, the final decisions on these issues have to be taken only through the confirmation from Norway, which may be made by intersessional approval via e-mail before the SHE#66 meeting in Piteå.\*

## 8. Summary of Next Steps and Distribution of Tasks

Based on the decisions and discussions during the meeting, and the unexecuted tasks remaining from the previous meeting, the following tasks were distributed:

## a) New tasks from SHE#65

Task	Responsible	Deadline
i. Comment on the draft response letter to Arkhangelsk HEG with a suggested endorsement of the suggested splits and merges till the next SHE- meeting, aiming for sending it by 17 <sup>th</sup> of May 2018.	Hanne	18 <sup>th</sup> of May
ii. Comment on the Draft letter to all HEGs regarding priorities, Supporting Activities, HEG-meetings, participation in education activities etc.	Hanne	18 <sup>th</sup> of May
iii. Distribute the translated A5 S&A report to SHE	Maria	18 <sup>th</sup> of May
iv. Complete the information on NEFCO BHSF funding requirements under item SHE#63.8	Henrik	18 <sup>th</sup> of May
v. Adjust SHE#63 Minutes with received up-dates	Åke	18 <sup>th</sup> of May
vi. Include Igor's, Ivan's and Tatiana's presentations in SHE#66 Agenda	Åke	18 <sup>th</sup> of May
vii. Distribute the Draft SHE#66 Agenda to Igor	Maria	18 <sup>th</sup> of May
viii. Provide possibility for Ivan Popov from Arkhangelsk Oblast, Tatiana Tiupenko from Komi Republic and possible other HEG-representatives to take part via telephone or skype at the SHE#66	Åke	23 <sup>rd</sup> of May
ix. Discuss and determine whether Ruslan should be labelled as NEFCO consultant or to some extent RF representative	Alexander	23 <sup>rd</sup> of May
x. Represent regions unable to participate at SHE#66, in particular Komi, NAO and Karelia	Alexander	23 <sup>rd</sup> of May
xi. Draft an invitation letter to the HEGs for Supporting Activity No1a	Ruslan	23 <sup>rd</sup> of May
xii. Update the Draft letter to the HEGs with the feedback received during the SHE#65 meeting	Åke	18 <sup>th</sup> of May
xiii. Submit the up-dated Draft letter to HEGs for translation into Russian	Maria	18 <sup>th</sup> of May
xiv. Make a lingual quality check of the Russian translation of the Draft letter to HEGs	Alexander + Maria	23 <sup>rd</sup> of May
xv. Up-grade the synopsis for Supporting Activity No1a (and possibly also No1b) into a full Terms of References (according to NEFCO:s requirements with outlined activities, parties, timing and budget	Ruslan	23 <sup>rd</sup> of May
xvi. Up-grade the synopsis for Supporting Activity No2 into a simplified Terms of References (according to NEFCO:s requirements) for "Waste Management in Karelia" with outlined activities, parties, timing, budget	Helena	23 <sup>rd</sup> of May
xvii. Up-date the Draft SHE WP 2018-2019 in accordance with SHE#65.6	Åke	18 <sup>th</sup> of May
xviii. Review the up-dated Draft SHE WP 2018-2019 and prepare for approval	All	23 <sup>rd</sup> of May
xix. Review the suggested decisions in SHE#65.7 and comment on their possible approval	Hanne	23 <sup>rd</sup> of May

## b) Tasks remaining from SHE#64

xx. Appoint experts and/or consultants for the TEC review of the S&A report on Ko1 and Ko8	SHE	23 <sup>rd</sup> of May
xxi.		
xxii. Review the updated Screening & Analysis reports from the Murmansk HEG regarding M1, M2, M4 and M10	Hanne + Helena	23 <sup>rd</sup> of May
xxiii. K7: Give feed-back to K7 regarding their response to SHE's comments to the S&A report	All	23 <sup>rd</sup> of May

c) Tasks remaining from SHE#63

xxiv. Provide an up-date of the English translation of the list to SHE with the 300 enterprises prioritized for BAT (based on Ruslan's list to SHE#64)	Henrik	23 <sup>rd</sup> of May
xxv. Send list with all Russian BREFs to SHE <u>in English!</u>	Ruslan	23 <sup>rd</sup> of May
xxvi. Facilitate the preparation of final draft specific exclusion criteria for hotspot A3-1 that is agreed by the Arkhangelsk HEG and the nominated Nordic experts, and send it to SHE	Ruslan	23 <sup>rd</sup> of May
xxvii. Ko3-2: Prepare an updated S&A for the waste water part (Ko3-2) at Mondi and report at SHE#66 (in person or via Skype)	Tatiana Tiupenko	23 <sup>rd</sup> of May
xxviii. Ko6: Develop draft exclusion criteria for Ko6. Send to SHE and report at SHE#66 (in person or via Skype)	Tatiana Tiupenko	23 <sup>rd</sup> of May
xxix. Up-date and develop the Time Plan to illustrate both Supporting Activities and explicit SHE routine activities	Åke	23 <sup>rd</sup> of May
xxx. Describe New Economic Steering Instruments on Pollution (through latest up-date from Ms. Venchikova).	Ruslan	23 <sup>rd</sup> of May
xxxi. Send the password to the SHE-protected pages (password area) to SHE	Maria	23 <sup>rd</sup> of May
xxxii. Check with the Finnish Consulate General in Murmansk regarding any report or other information on the Workshop on Mining in the Arctic + WS on Environment and BC in Murmansk 24-25 of April 2018.	Maria	23 <sup>rd</sup> of May
xxxiii. Ko6: Prepare a TEC review of the S&A report for Ko6	Nordic experts	<u>At a later SHE</u>
xxxiv. Refine the Specific Criteria Guidelines	SHE	<u>At a later SHE</u>
xxxv. Report on relevant other projects for SHE to relate to	SHE	<u>At a later SHE</u>

**9. Other:**

Since Norway had to leave the meeting earlier, the discussion on the TEC role in general and information about a Norwegian support activity on Ko6, had to be postponed to the next meeting

**10. Next Meeting**

The next meeting was agreed to take place in Piteå on **23<sup>rd</sup> of May 2018 at 09.00 -12.30 and 13.30-16.00 CET/10.00-13.30 and 14.30-17.00) MT).**

**11. Closure of the Meeting**

The chair expressed his gratitude to the SHE delegates and declared the meeting as closed.